

Accessing the DLA Internet Bid Board (DIBBS) and the Collaboration Folders (cFolders)

03/25/2025

This guide will walk Vendors through:

- How to create both a DIBBs and cFolders account.
- How to search in both DIBBs and cFolders.
- How to access Export Controlled or License Agreement controlled data in cFolders
- How to search for a Long-Term Contract (LTC) Technical data packages (TDPs) in cFolders.

DIBBS: The DLA Internet Bid Board System (DIBBS) is a web-based application that provides the capability to search for, view, and submit secure quotes on Requests For Quotations (RFQs) for Defense Logistics Agency (DLA) items of supply. DIBBS also allows users to search and view Request For Proposals (RFPs), Invitations For Bid (IFBs), Awards and other procurement information related to DLA.

cFolders: Collaboration Folders (cFolders) is a web-based platform that brings together all business partners who are participating in a collaboration – internal users, engineering and design partners, suppliers, manufacturers and customers. To access cFolders, suppliers will need to first be obtained a DLA Internet Bid Board (DIBBS) account. Upon creation of a DIBBS account, suppliers can then establish a cFolders account.

Contents

DIBBS Terms of Use.....	2
DLA Internet Bid Board (DIBBS) Registration.....	3
Accessing DLA Technical Data Repository (cFolders).....	4
Searching cFolders for Request for Proposal (RFP) non-LTC	5
Accessing DLA Export Control and License Agreement controlled Technical Data	7
Searching cFolders for Long Term Contracts (LTC)	11
Document Viewers.....	16
cFolders Points of Contact	17
Useful Links.....	18

DIBBS Terms of Use

To avoid disrupting accessing DIBBS be aware of the DIBBS Terms of Use:

- Reasonable suspicion that a vendor's account has been compromised or is being used to adversely impact the automated procurement system.
- Sharing account information with unregistered and/or unauthorized users.
- Any violation of these terms and conditions.
- Use of data, accessed through DLA systems, in violation of the Export Administration Regulations (EAR) and/or International Traffic in Arms Regulations (ITAR).
- Material misrepresentation made in DIBBS.
- A vendor fails to comply with the requirements, when applicable, regarding controlled technical information and covered defense information as set forth in DFARS clauses 252.204-7008, 252.204-7009, 252.204-7012, 252.204-7019, 252.204-7020, and 252.204-7021.
- A vendor fails to provide required documentation requested by a contracting officer under any purchase order (e.g., FAR 52.246-2, Procurement Note C03), necessary to validate contractor information submitted in DIBBS.

DLA Internet Bid Board (DIBBS) Registration

DIBBS Registration Steps

Access to DIBBS can be found at <https://www.dibbs.bsm.dla.mil/>

The **DLA Internet Bid Board System (DIBBS)** is a web-based application that provides the capability to search for, view, and submit secure quotes on Requests For Quotations (RFQs) for **Defense Logistics Agency (DLA)** items of supply. DIBBS also allows users to search and view Request For Proposals (RFPs), Invitations For Bid (IFBs), Awards and other procurement information related to DLA.

*Registered User
Log In*



<ul style="list-style-type: none">• Help<ul style="list-style-type: none">▪ On-Line Help<ul style="list-style-type: none">Frequently Asked Questions ~ FAQDIBBS On-Line Quoting HelpBatch Quoting Help▪ Contact Us	<ul style="list-style-type: none">• Vendor Registration<ul style="list-style-type: none">▪ Vendor Registration▪ Registration Guidelines▪ DLA Small Business Programs
<ul style="list-style-type: none">• Solicitations<ul style="list-style-type: none">▪ Requests for Quotation (RFQ)<ul style="list-style-type: none">Batch QuotingSubmitted Quote Searching▪ Requests for Proposal (RFP) / Invitation For Bid (IFB)▪ Other DLA Opportunities<ul style="list-style-type: none">Federal Business Opportunities (FedBizOpps)	<ul style="list-style-type: none">• Awards<ul style="list-style-type: none">▪ Awards▪ Subsistence Market Ready Orders▪ Post Award Request (PAR) Allows vendors to submit post award requests.▪ Other DLA Awards<ul style="list-style-type: none">Federal Business Opportunities (FedBizOpps)
<ul style="list-style-type: none">• References<ul style="list-style-type: none">▪ Global Search▪ DLA Master Solicitation for Automated Simplified Acquisitions▪ Defense Logistics Agency Directive (DLAD) Procurement Notes▪ Defense Logistics Agency (DLA) Technical and Quality Master List of Requirements▪ Regulation Extracts used for DIBBS quoting	<ul style="list-style-type: none">• Technical Data<ul style="list-style-type: none">▪ DLA Collaboration Folders (cFolders)▪ DLA Packaging▪ Defense and Federal Specifications and Standards via ASSIST Quick Search▪ Military Engineering Data Asset Locator System (MEDALS)▪ Federal Stock Classes (FSC) managed by DLA

1. Register in System for Award Management (SAM) (www.sam.gov)
2. DIBBS CAGE code entry (DIBBS will prefill company data entered in SAM)
3. Physical mailing address verification (post card mailed to address entered in SAM)
4. User personal data entry for the DIBBS account administrator/Super User
5. Email Personal Identification Number (PIN) verification
6. Physical address verification number request and entry
7. Accept DIBBS user agreement
8. Create password
9. Create challenge questions & responses
10. Complete supplier information
11. Review and submit
12. Completion of registration

E-mail dibbsbsm@dla.mil for questions

Searching cFolders for Request for Proposal (RFP) non-LTC

Solicitations

- Requests for Quotation (RFQ)
 - [Batch Quoting](#)
 - [Submitted Quote Searching](#)
- Requests for Proposal (RFP) / Invitation For Bid (IFB)
- Other DLA Opportunities
 - [Contracting Opportunities \(FBO\)](#)

Awards

- Awards
- [Subsistence Market Ready Orders](#)
- [Post Award Request \(PAR\)](#)
Allows vendors to submit post award requests.
- Other DLA Awards
 - [Contracting Opportunities \(FBO\)](#)

References

- [Global Search](#)
- [DLA Master Solicitation for Automated Simplified Acquisitions](#)
- [Defense Logistics Agency Directive \(DLAD\) Procurement Notes](#)
- [Defense Logistics Agency \(DLA\) Technical and Quality Master List of Requirements](#)
- [Regulation Extracts used for DIBBS quoting](#)
- [Virtual Library](#)
- Vendor Performance
 - [Supplier Performance Risk System \(SPRS\)](#)
- DLA Requirements Forecast
 - [Supplier Requirements Visibility Application \(SRVA\)](#)

Technical Data

- [DLA Collaboration Folders \(cFolders\)](#)
- [DLA Packaging](#)
- [Defense and Federal Specifications and Standards via ASSIST Quick Search](#)
- [Military Engineering Data Asset Locator System \(MEDALS\)](#)
- [Federal Stock Classes \(FSC\) managed by DLA](#)

Notice: PR Cancellations for Selected Class IX Requirements » [Read Notice](#)
*****Please see all COVID-19 DLA communications in the Notices section at the bottom of the DIBBS Home page*****

Please read notices posted on the [Notices page](#).

Location: Home » Solicitations » **RFQs**

[[RFQ Search](#) - [Recent RFQs](#) - [RFQs by Issue Date](#) - [RFQs by Return By Date](#) - [RFQs by FSC](#)]

Custom Queries

Search the RFQ Database.

RFQ DATABASE SEARCH	
Search Categories:	NSN/Part Number
Search Value(s):	
	NSN/Part Number Enter search values on a single line with or without a comma separator. Wildcard Permitted: Yes MIN Value Length: 5 MAX Value Length: 45 Acceptable Chars: a-z A-Z 0-9 * , - Example »5962011231234
	<input type="button" value="CLEAR"/> <input type="button" value="SEARCH"/>

RFQ Solicitation Text Search

Search **open** RFQ solicitation documents for words or phrases.

RFQ SOLICITATION TEXT SEARCH	
Query String:	
Modified:	Any time
Sort:	Best Match
Filter:	
<input type="checkbox"/> Automated Indefinite Delivery Contract	AIDC
<input type="checkbox"/> Items with Technical Documents	
<input type="checkbox"/> Fast Award Candidates	

DIBBS allows searches by P/N, NSN, CAGE, and Solicitation Number

Notice: · THE LINK - CONNECTING SUPPLIERS WITH DLA - ISSUE 10 » [Read Notice](#)

Please read notices posted on the [Notices page](#).

Location: Home » Solicitations » RFQs » **RFQ Record**

[[RFQ Search](#) - [Recent RFQs](#) - [RFQs by Issue Date](#) - [RFQs by Return By Date](#) - [RFQs by FSC](#)]

RFQ Package Data

Solicitation #	Status	Issue Date	Return By
SPE7M1-19-T-3758 EProc	Open Quote	11-29-2018	12-10-2018

Documents:

Solicitation: [SPE7M119T3758.PDF](#)
 No Attachments

Item/Tech Data/Purchase Request:

#	NSN/Part No.	Nomenclature	Technical Documents	Purchase Request QTY
1	2090-00-148-9942 Mil-Spec	LOCKER, CLOTHING	Tech Docs	0077304812 Qty. 52

Click on "Tech Docs" which will open up cFolders.

- SPE7M119T3758
- Solicitation Data
 - List of PR/Procurement Numbers
 - 2090 001489942

Solicitation Data [Help](#)

Current Path SPE7M119T3758 > Solicitation Data

Folder Contents		History	List of PR/Procurement Numbers	Download Solicitation
Material Group/Number	Description	Base Document	Download	File Size
2090 001489942	LOCKER,CLOTHING	1749231	001489942	710KB

Accessing cFolders from the DIBBS "Tech Docs" link takes you to the TDP at the NSN level.

To search for Solicitations in cFolders, click on "Home" in the upper left hand corner. This will take you to the cFolders Homepage.

Logging directly into cFolders takes you to the cFolders Home Page. The Home Page is divided into two views:

1. Functions
2. Solicitation List. This allows user to filter for a solicitation folder

Welcome, Jacqueline Stoddard

ATTENTION SUPPLIERS: Effective Monday August 27, 2018 suppliers will no longer be able to Search by Material Group, Material Number or Drawing under Functions on the Home page. Suppliers will still be able to filter by Material Number and Material Group under the Filter for Solicitation Folders.

DLA Solicitation Documentation

Filter for Solicitation Folders

Number of Solicitations Filtered: 89

Solicitation Number	Status	Post Date	Close Date(*)	License Agreements	Export Control	Foreign Secure	Material Group	Material Number	Material Description	Download	File Size
*SPE4A618RXC04	Closed	08/14/2018	09/28/2018		Yes	No	1560	015325455	FORMER AIRCRAFT	*SPE4A618RXC04	24
*SPE4A618RXD23	Closed	08/16/2018	09/17/2018		No	No	3110	001003586	CONE AND ROLLERS, TAPERED ROLLER BEARING	*SPE4A618RXD23	17
002884682	Closed	09/30/2015	09/30/2016	11.13	Yes	Yes	1560	002884682	SUPPORT, STAIR LADDER	002884682	18
004540926	Closed	02/23/2010	03/16/2010		Yes	No	1670	004540926	HARNESSES, PERSONNEL PROTECTIVE	004540926	20
0050135660J6Z1	Closed	02/11/2014	02/21/2014		Yes	No	1005	005013566	SPRING	0050135660J6Z1	8
0065901509	Closed	11/07/2016	11/18/2016		Yes	No	2530	016545811	LINK, TRACK SHOE, CON	0065901509	46
0066255720	Closed	11/18/2016	12/05/2016		No	No	2510	000400859	TORSION BAR, SUSPENS	0066255720	5
0066257355	Closed	12/05/2016	12/14/2016		Yes	No	3040	014114855	SHAFT ASSEMBLY, STRAIGHT	0066257355	2

Accessing DLA Export Control and License Agreement controlled Technical Data

- Have an approved CAGE Code.
- Have an approved DIBBS account with an enabled DLA technical data distribution system (cFolders) account <https://pcf1x.bsm.dla.mil/cfolders/>.
- Have National Institute of Standards and Technology (NIST) Special Publication (SP) 800-171 cybersecurity assessment documented on the Supplier Performance Risk System (SPRS) at <https://www.sprs.csd.disa.mil/>
- Have an approved Joint Certification Program (JCP) certification (DD Form 2345) [JCP Home \(dla.mil\)](#).
- Obtain Enhanced JCP (EJCP) approval <https://www.dla.mil/HQ/LogisticsOperations/EnhancedValidation/>.
- Complete the “DLA Introduction to Proper Handling of DoD Export-Controlled Technical Data Training.”
- Complete the “DLA Export-Controlled Technical Data Management Questionnaire.”
- Return the training certificate and completed questionnaire to the JCP Office at JCP-ADMIN@DLA.MIL.
- E-mail DLAJ344DataCustodian@dla.mil for questions.

Home Change Password Logout

Welcome, Help

***ATTENTION SUPPLIERS: DLA is updating the security requirement for accessing cFolders. Effective October 15, 2019, DLA will lock cFolders accounts which have not been logged into within a 30-day period. A user with a locked account must contact the DLA Enterprise Help Desk (DLA-EHD) at 1-855-352-0001 to request their account be unlocked.

***ATTENTION SUPPLIERS: Notice: Recent cFolders changes include changes to technical data package (TDP) access. In order to access any document within a solicitation's TDP, users must meet all of the solicitation's TDP restrictions. For example, if a solicitation's TDP contains five documents, and only one of the documents is Export Controlled, the user must have permission to access the Export Controlled document in order to view any of the five documents.

Select a collaboration from the list for display or processing.

Filter for Solicitation Folders

Number of Solicitations Filtered: 600

Solicitation Number	Status	Post Date	Close Date	License Agreements	Export Control	Foreign Secure	Material Group	Material Number	Material Description	Download	File Size
SPR445207808V	Open	08/07/2020	08/20/2020	14	Yes	No	1990	000770749	CANOPY MOVABLE	SPR445207808V	8219KB

Restricted data such as License Agreement data are only accessible to users that are certified to view this data. The user will be able to view the solicitation but will not be able to view the restricted data.
License Agreement 14 applies to this solicitation

Home Logout

Request Access Help

You must request additional access to view the technical data indicated below as Missing Authorization (also displayed with a lock icon). You may request additional access to restricted data using the links shown below. Each link provides instructions for completing and submitting the applicable documentation (e.g., non-disclosure agreement). Information on how to request access to DLA Export Control Data is provided on the DLA Logistics Operations (J3) web site available by clicking on the link below.

Acceptance Status	Name
Missing Authorization	14 Northrop Grumman Corp T-38, F-5
Granted	Export Control

User will receive warning message if TDP contains restricted data that user doesn't have access to. There will be a Lock icon beside the document a user doesn't have access to.
Click on link for instructions on requesting additional access

14 Northrop Grumman Corp T-38, F-5 [Help](#)

Folder Contents

Document File Name	Changed on
NG CERT 2019.pdf (175KB)	12/13/2018 10:13:17
NG CERT 2020.pdf (292KB)	12/18/2019 16:43:41
NG DESTRUCTION LTR 2019.pdf (142KB)	12/18/2019 16:44:28

Click on link for the License Agreement Certification form and instructions for submitting the form.

SPE4A02072704

Solicitation Data
List of PR/Procurement Numbers
3120 014993062

Drawings [Help](#)

Current Path SPE4A02072704 > Solicitation Data > 3120 014993062 > Drawings

Folder Contents

Document Number	Download	CAGE Code	Document Data Code	Drawing Revision	Number of Sheets	Rights in Data	License Agreement	Distribution Statement	Export Control	Foreign Secure
QAP-B02	QAP-B02	13873	QA	B	0001	U		A	N	N
14J20344	14J20344	98547	DD		0001	U		C	Y	N

Document has Export Control Restriction

Functions

- Collaborative Scenarios
- Search by Purchase Requisition
- Search by ASSIST Document ID
- License Agreements
- ASSIST Documents

Request Access [Help](#)

You must request additional access to view the technical data indicated below as Missing Authorization (also displayed with a lock icon). You may request additional access to restricted data using the links shown below. Each link provides instructions for completing and submitting the applicable documentation (e.g., non-disclosure agreement). Information on how to request access to DLA Export Control Data is provided on the DLA Logistics Operations (J3) web site available by clicking on the link below.

Acceptance Status	Name
Missing Authorization	Export Control

User receives a warning message when they are missing access to a restricted document.
Click link for instructions on accessing Export Control data

Home Restrictions Change Password Logout

Export Control [Help](#)

Export Control
[Export Control](#)

Folder Contents	
Document File Name	Changed on
https://www.dla.m...	03/12/2020 09:38:35

Click link to DLA Operations (J3) website for instructions on requesting both JCP and DLA-specific certification

Home Change Password Logout

14J20344 [Help](#)

Current Path: SPE4A020T2704 > Solicitation Data > 3120 014993052 > Drawings > 14J20344

Export Control data is contained within this solicitation, and may be contained in the documents you are downloading. Export Control data must be protected in accordance with the associated signed certifications.

Folder Contents	
Download	File T
14J20344_98547_DD_0001_C4	C4

Message from webpage

Export Control data is contained within this solicitation, and may be contained in the documents you are downloading. Export Control data must be protected in accordance with the associated signed certifications.

OK Cancel

Export Control message received when user has access to Export Control data

Searching cFolders for Long Term Contracts (LTC)

LTCs are stored differently in cFolders vs other Solicitations which have a direct link to TDPs.

DoD Safe

DEFENSE LOGISTICS AGENCY
ENTERPRISE BUSINESS SOLUTIONS
DLA INTERNET BID BOARD SYSTEM

Home | **Solicitations** | RFQs | RFP/IFB/Other RFQs | Tech Data | Downloads | Awards

Navigation: Navigation/Documents - - - - - Go Database Search: Choose Search

Notice: - The Link - Connecting Suppliers with DLA - Issue 19 -> [Read Notice](#)
****Please see all COVID-19 DLA communications in the Notices section at the bottom of the DIBBS Home page*****

Please read notices posted on the [Notices page](#).

Location: Home > **Solicitations**

- DLA Solicitations and Opportunities
 - [DLA Requests for Quotation \(RFQ\) Search](#)
Search DIBBS simplified acquisition Database which contains all RFQs under Simplified Acquisition Threshold.
 - [DLA Requests for Proposal \(RFP\) / Invitation For Bid \(IFB\) Search](#)
Search DIBBS large purchase Database which contains DLA RFP and IFB Simplified Acquisition Threshold or greater.
- Other Opportunities
 - [Contracting Opportunities \(FBO\)](#)

DIBBS GLOBAL SOLICITATION SEARCH

SOLICITATION #:

Go

SPE4A221R0003 results:
RFQ Records: 0
RFP/IFB/Other RFQs Records: [1 Click to view](#)
Award Records: 0

From the DIBBS home page, click on the solicitation tab to find the link for the solicitation → the box pops up to type in the solicitation number → click the hyperlink to go to the “Tech Docs” icon

DEFENSE LOGISTICS AGENCY
ENTERPRISE BUSINESS SOLUTIONS
DLA INTERNET BID BOARD SYSTEM

Home | Solicitations | RFQs | RFP/IFB/Other RFQs | Tech Data | Downloads | Awards

Navigation: Navigation/Documents - - - - - Go

Notice: - The Link - Connecting Suppliers with DLA - Issue 19 -> [Read Notice](#)
****Please see all COVID-19 DLA communications in the Notices section at the bottom of the DIBBS Home page*****

Please read notices posted on the [Notices page](#).

Location: Home > Solicitations > RFP/IFB/Other RFQs > **Solicitation Record**
[[RFP/IFB/Other RFQs Search](#) - [RFP/IFB/Other RFQs by Issue Date](#) - [RFP/IFB/Other RFQs by Close Date](#)]

Note: Offers/Sealed Bids for RFPs/IFBs shall be submitted in accordance with the instructions in Block 9 of the solicitation.
RFP/IFB/Other RFQs Package Data

Solicitation #	Total Items	Issue Date	Close Date	Buyer Code
SPE4A221R0003 Offer	687	12-18-2020	04-16-2021	GPP5437

Documents:

Solicitation Package: [SPE4A221R0003PKG.zip](#)

Solicitation: [SPE4A221R0003.pdf](#) Attachment(s): [SPE4A221R0003.0000.XLSX](#) [SPE4A221R0003.0001.DOC](#) [SPE4A221R0003.0002.XLSB](#) [SPE4A221R0003.0003.PDF](#) Amendment(s): [SPE4A221R00030001.pdf](#) Attachment(s): [SPE4A221R00030001.0015.xlsx](#) [SPE4A221R00030001.0016.pdf](#)

Verify it's the correct solicitation → click on the any of the “Tech Docs” Links → This will take you to the cFolders Login Page

Item/Tech Data:
Click on NSN to view Procurement Item Description (PID) if any.

NSN/Part Number	Nomenclature	Tech Data
1560000109083	INBOARD SECTION, DUC	None
1560000239321	PAD, RAMP BUMPER	Tech Docs
1560000278954	SPACER, SUPPORT TUBE	Tech Docs
1560000278999	SEAL, POWER PLANT	Tech Docs
1560000662897	PANEL ASSEMBLY, GLAS	Tech Docs



DEFENSE LOGISTICS AGENCY

Product Data Management Initiative

Home

Change Password

Logout

- SPE4A221R0003
 - Solicitation Data
 - List of PR/Procurement Numbers
 - LTC Non-PR Reports**
 - 2320 GMCFOLDER

Solicitation Data

Help

Current Path SPE4A221R0003 > Solicitation Data > filter to select all materials of solicitation > LTC Header

This LTC solicitation can contain many materials. For better processing and downloading of data, the list has been divided into multiple folders, which are renamed as Solicitation_001, Solicitation_002, up to Solicitation_999. Click into LTC Non PR Reports to download the report. To find a material within this divided LTC, return to the Filter and enter Material Number in addition to the base Solicitation Number.

Material Group/Number	Description	Base Document	Download	File Size
2320 GMCFOLDER	DUMMY PROFIT CENTER		GMCFOLDER	20KB

Accessing cFolders from the DIBBS "Tech Docs" link takes you to the TDP on cFolders (after logging in)

To see a complete list of the TDPs within this LTC, and verify the last update made to this solicitation click on "LTC Non-PR Report" in the upper left hand corner.

LTC Non-PR Reports

Help

Current Path SPE4A221R0003 > Solicitation Data > LTC Non-PR Reports > filter to select all materials of solicitation > LTC Header

This LTC solicitation can contain many materials. For better processing and downloading of data, the list has been divided into multiple folders, which are renamed as Solicitation_001, Solicitation_002, up to Solicitation_999. Click into LTC Non PR Reports to download the report. To find a material within this divided LTC, return to the Filter and enter Material Number in addition to the base Solicitation Number.

Report(s)
mat_SPE4A221R0003_20210225_113001.csv
mat_SPE4A221R0003_20210225_090959.csv
mat_SPE4A221R0003_20210212_090447.csv
mat_SPE4A221R0003_20210212_081122.csv
mat_SPE4A221R0003_20210212_080510.csv
mat_SPE4A221R0003_20210212_080153.csv

If the list generates multiple reports, the report at the top of the list is the latest report.

Document mat_SPE4A221R0003_20210212_090447.csv

Navigation Folder Overview

Current Path SPE4A221R0003 > Solicitation Data > LTC Non-PR Reports > mat_SPE4A221R0003_2021...

Click on File Link below to Download File

Current Version

Download mat_SPE4A221R0003_20210212_090447.csv

OK Cancel

mat_SPE4A221R00...csv

To see a complete list of the TDPs within this LTC, click on the .csv (Excel) file. → This will download a spreadsheet

AutoSave Off mat_SPE4A221R0003_20210212_090447.csv

File Home Insert Page Layout Formulas Data Review View Help

Clipboard Font Alignment

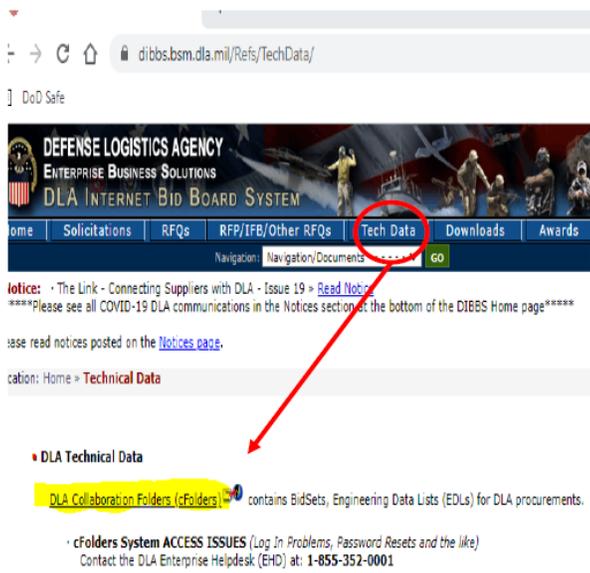
B1 Material Group

	A	B	C	D	E	F	G
1	Solicitation	Material Group	Material	Description	Status	Technical	Date
2	SPE4A221R0003_001	1560	239321	PAD,RAMP BUMPER	X	20210106	
3	SPE4A221R0003_001	1560	278999	SEAL,POWER PLANT	X	20210106	
4	SPE4A221R0003_001	1560	662897	PANEL ASSEMBLY,GLAS	X	20210106	
5	SPE4A221R0003_001	1560	969802	RING ASSEMBLY,SEAL	X	20210106	
6	SPE4A221R0003_001	1560	1027737	RAIL ASSEMBLY,LOGIS	X	20210106	
7	SPE4A221R0003_001	1560	1027741	RAIL ASSEMBLY,LOGIS	X	20210106	
8	SPE4A221R0003_001	1560	1068777	COVER,ACCESS,AIRCRA	X	20210106	
9	SPE4A221R0003_001	1560	1111630	BRACKET,TANK SUPPOR	X	20210106	
10	SPE4A221R0003_001	1560	1156687	RAIL ASSEMBLY,LOGIS	X	20210106	
11	SPE4A221R0003_001	1560	1649610	FORK,SLOT DOOR,FAIR	X	20210106	
12	SPE4A221R0003_001	1560	1685725	STRUT ASSY,DOOR	X	20210106	
13	SPE4A221R0003_002	1560	1813722	HEEL REST,PILOT AND	X	20210106	
14	SPE4A221R0003_002	1560	2244542	TERMINAL BLOCK ASSE	X	20210106	
15	SPE4A221R0003_002	1560	2323484	PLATE,STRUCTURAL,AI	X	20210106	
16	SPE4A221R0003_002	1560	2381635	SKIN,AIRCRAFT	X	20210106	
17	SPE4A221R0003_003	1560	2381637	SKIN,AIRCRAFT	X	20210106	
18	SPE4A221R0003_003	1560	2399266	RAIL ASSEMBLY,LOGIS	X	20210106	
19	SPE4A221R0003_003	1560	2787443	FRAME WINDOW LANDIN	X	20210106	
20	SPE4A221R0003_003						
21	SPE4A221R0003_003						
22	SPE4A221R0003_003						
23	SPE4A221R0003_004						
24	SPE4A221R0003_004						

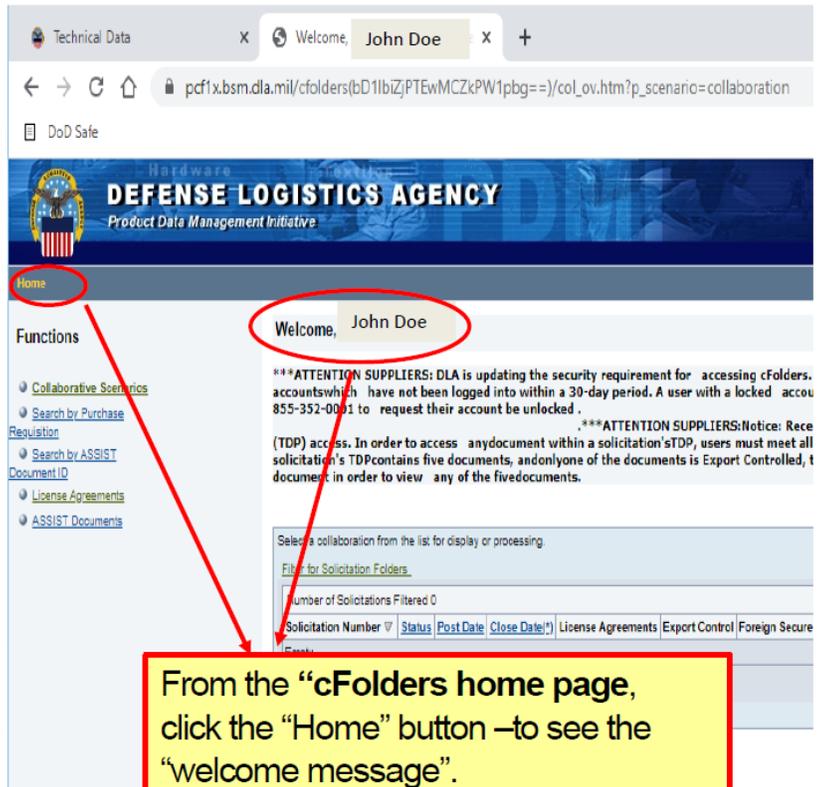
mat_SPE4A221R0003_20210212_0904

To see a complete list of the subfolders in this LTC, scroll down to the bottom of the spreadsheet. This also shows which NSN/material is in what subfolder.

Getting back to the cFolders home page



From the DIBBS home page, click the "Tech Data" tab then the 'cFolders' link and log in



From the "cFolders home page, click the "Home" button –to see the "welcome message".

Functions

- Collaborative Scenarios
- Search by Purchase Requisition
- Search by ASSIST Document ID
- License Agreements
- ASSIST Documents

Logging directly into cFolders takes you to the cFolders Home Page. The Home Page is divided into two views:
1. Functions – As of 8/27/2018 the Functions area was changed removing the capability to search by Material Group, Material Number and Drawing Solicitations List.
2. Solicitation List.

Filter for Solicitation Folders

Number of Solicitations Filtered: 100

Solicitation Number	Status	Post Date	Close Date(*)	License Agreements	Export Control	Foreign Security	Material Group	Material Number	Material Description	Download	File Size
SPE4A221R0003	Closed	12/30/2020	02/17/2021		No	No	2320	GMCFOLDER	DUMMY PROFIT CENTER	SPE4A221R0003	20KB
SPE4A221R0003_001	Closed	01/06/2021	02/17/2021	10.11.13	Yes	No	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_001	88MG
SPE4A221R0003_002	Closed	01/06/2021	02/17/2021	01	Yes	No	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_002	66MG
SPE4A221R0003_003	Closed	01/06/2021	02/17/2021	01.10.13.31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_003	94MG
SPE4A221R0003_004	Closed	01/06/2021	02/17/2021	01.10.13.31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_004	86MG
SPE4A221R0003_005	Closed	01/06/2021	02/17/2021	01.11.13.31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_005	87MG
SPE4A221R0003_006	Closed	01/06/2021	02/17/2021	01.31	Yes	Yes	1560	005061623	LONGERON	SPE4A221R0003_006	80MG
SPE4A221R0003_007	Closed	01/06/2021	02/17/2021	01.10.13.17.31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_007	91MG
SPE4A221R0003_008	Closed	01/06/2021	02/17/2021	01.13.31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_008	78MG
SPE4A221R0003_009	Closed	01/06/2021	02/17/2021	01.10.13.17.31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_009	91MG
SPE4A221R0003_01	Closed	01/06/2021	02/17/2021	10.13.17	Yes	No	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_01	54MG
SPE4A221R0003_010	Closed	01/06/2021	02/17/2021	01.14.31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_010	88MG
SPE4A221R0003_011	Closed	01/06/2021	02/17/2021	01.14.31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_011	97MG
SPE4A221R0003_012	Closed	01/06/2021	02/17/2021	11.13.14	Yes	No	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003_012	22MG

Home

Functions

- Collaborative Scenarios
- Search by Purchase Requisition
- Search by ASSIST Document ID
- License Agreements
- ASSIST Documents

Filter for Solicitation Folders

Solicitation

Material Number

Enter the LTC Solicitation Number, then "Save"

****This option allows only the first 99 subfolders to display, so after the first 99, enter SPE4A221R003_100, _101, etc to see the remaining folders. ****

Collaborative Scenarios
 Search by Purchase Requisition
 Search by ASSIST Document ID
 License Agreements
 ASSIST Documents

Missing Authorization

If you see the above lock, this means you need to submit the required licensing agreement before you will be able to access the TDP.

Note which License Agreements are required for this solicitation- send to the DSCR Restricted Data email, if they aren't already on file.

*For example, only send one request for the #11 Lockheed License Agreement for *this* solicitation- not for all NSNs and subfolders*

***ATTENTION SUPPLIERS: DLA is updating the security requirement for accessing cFolders. Effective October 15, 2019, DLA will lock cFolders accounts which have been logged into within a 30-day period. A user with a locked account must contact the DLA Enterprise Help Desk (DLA-EHD) at 1-855-352-0001 to request the account be unlocked.

***ATTENTION SUPPLIERS: Notice: Recent cFolders changes include changes to technical data package (TDP) access. In order to access any document within a solicitation's TDP, users must meet all of the solicitation's TDP restrictions. For example, if a solicitation's TDP contains five documents, and only one of the documents is Export Controlled, the user must have permission to access the Export Controlled document in order to view any of the five documents.

Select a collaboration from the list for display or processing.

Filter for Solicitation Folders

Number of Solicitations Filtered 100

Solicitation Number	Status	Post Date	Close Date(*)	License Agreements	Export Control	Foreign Secure	Material Group	Material Number	Material Description	Download
SPE4A221R0003	Open	12/30/2020	02/17/2022*		No	No	2320	GMCFOLDER	DUMMY PROFIT CENTER	SPE4A221R0003
SPE4A221R0003_001	Open	01/08/2021	02/17/2022*	10 11 13	Yes	No	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_002	Open	01/08/2021	02/17/2022*	01	Yes	No	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_003	Open	01/08/2021	02/17/2022*	01 10 13 31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_004	Open	01/08/2021	02/17/2022*	01 10 13 31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_005	Open	01/08/2021	02/17/2022*	01 11 13 31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_006	Open	01/08/2021	02/17/2022*	01 31	Yes	Yes	1580	005081623	LONGERON	SPE4A221R0003
SPE4A221R0003_007	Open	01/08/2021	02/17/2022*	01 10 13 17 31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_008	Open	01/08/2021	02/17/2022*	01 13 31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_009	Open	01/08/2021	02/17/2022*	01 10 13 17 31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_01	Open	01/08/2021	02/17/2022*	10 13 17	Yes	No	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_010	Open	01/08/2021	02/17/2022*	01 14 31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_011	Open	01/08/2021	02/17/2022*	01 14 31	Yes	Yes	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_012	Open	01/08/2021	02/17/2022*	11 13 14	Yes	No	MULT.	MULTIPLE	MULTIPLE	SPE4A221R0003
SPE4A221R0003_013	Open	01/08/2021	02/17/2022*	14	Yes	No	1580	007683115	TUBE ASSEMBLY,AIR,O	SPE4A221R0003

Relevant solicitation folders are displayed here.

Home

Functions

- Collaborative Scenarios
- Search by Purchase Requisition
- Search by ASSIST Document ID
- License Agreements
- ASSIST Documents

Filter for Solicitation Folders

Solicitation: SPE4A221R0003

Material Number: 012806280

Save Cancel

Divided LTCs that contain multiple materials that are divided into multiple folders, enter the Solicitation Number and the Material Number/NIIN and select Save. This will take you to that specific subfolder(s).

Select a collaboration from the list for display or processing

Filter for Solicitation Folders

The solicitation folders that contain that material number will be displayed. Double-click on the solicitation folder.

Number of Solicitations Filtered 1

Solicitation Number	Status	Post Date	Close Date(*)	License Agreements	Export Control	Foreign Secure	Material Group	Material Number	Material Description	Download	File Size
SPE4A221R0003_058	Open	01/08/2021	02/17/2022 *		Yes	No	1560	012806288	WINDOW PANEL,AIRCRA	SPE4A221R0003_058	83MG

* - The solicitation close date has been amended

Document Viewers

Contents Index Search Print Topic Glossary

Document Viewers

There are many files in various file formats available for download from this web site that requires the use of separate "viewer" programs. Below are links to download several viewer programs or plug-ins.

Icon	File Type	File Extension	Software Download Web Site
	Adobe® Acrobat	PDF	Adobe Reader
	Compressed/Archive	ZIP	PKWARE File Compression or WINZIP File Compression
	CALS Raster	C4	ImageView IndexR
	AutoCAD Computer Aided Design	DWG, DWF, DXFT	AutoCAD Computer Aided Design

Select Document Viewers

For assistance with downloading from Redstone:
Phone: (256) 955-0196
Email: usarmy.redstone.amcom.mbx.g6-edms-tag@mail.mil

cFolders Points of Contact

- **Vendors should contact the applicable cFolders Help Desk if:**
 - Vendor is not able to access data for awarded contract/solicitation.
 - Drawing folder displays “EMPTY” but drawing is required
 - **Website:** [https://www.pdmd.dla.mil /cs](https://www.pdmd.dla.mil/cs)
 - **Email :** DSCR.PDMDDistribution@dlamail (Aviation)
DSCC.cddwgs@dlamail (Land and Maritime)
TRPSPTdrawings@dlamail (Troop Support)
 - cFolders displays a Lock Icon :  Missing Authorization
 - Vendor sees message: “Additional Access Required” (i.e. License Agreements, Export Control, NOFORN, Missing Authorization)
 - License Agreement and NOFORN: email the applicable POC indicated on the form
 - Other access issues **contact via Phone, 1-804-279-3477**
 - *Please leave a message, calls will be returned within 24 business hours*
 - **Vendors should contact DLA Enterprise Help Desk (EHD):**
 - cFolders Password Issues/Resets
 - cFolders accounts will be locked after 30 days of inactivity
 - EHD Phone: **1-855-352-0001**

Please note wait times could be in excess of 100+ minutes, however we cannot expedite or control this request
 - **Vendors should contact the appropriate Contracting Officer:**
 - Drawing is required but is missing from TDP on cFolders
-

Useful Links

- GSA System for Award Management: <https://sam.gov/SAM/>
- DoD CAGE Code Program: <https://cage.dla.mil/>
- DLA Internet Bid Board (DIBBS): <https://www.dibbs.bsm.dla.mil/>
- DLA Export Control Data Program Instructions:
<https://www.dla.mil/HQ/LogisticsOperations/EnhancedValidation/>
- Joint Certification Program Office: [JCP Home \(dla.mil\)](#)
- SPRS [Supplier Performance Risk System \(disa.mil\)](#)